

DEG-Project "ESPRiT - Enhancing Industrial Safety, Environmental Protection  
and Risk Management in Serbia by means of dedicated Training,  
Education and Technology Transfer"

**Project COURSES**

**ESPRiT course "Train the trainers"**

Second Instance, August 31, 2009

**Program**

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Stuttgart, Belgrade August 30, 2009

An Initiative of



**STEINBEIS ADVANCED RISK TECHNOLOGIES**

In cooperation with



Deutsche Investitions- und Entwicklungsgesellschaft mbH



**Venue:** Faculty of Mechanical Engineering Belgrade, Kraljice Marije 16, room 5183 V floor

**Time schedule**

31.08.2009 Introduction to the elements of the project	
8:45 – 9:00	Registration
9:00 – 10:30	Overall ESPRiT project scheme Partners in the project Elements of the ESPRiT Training and Education <ul style="list-style-type: none"> <li>• Professional titles</li> <li>• Academic titles (including PhD “Bologna”)</li> <li>• Individual courses               <ul style="list-style-type: none"> <li>○ Duration</li> <li>○ Structure</li> <li>○ Lectures</li> </ul> </li> </ul> Web-based project management <ul style="list-style-type: none"> <li>○ Courses</li> <li>○ Participants</li> <li>○ Events</li> <li>○ Training material</li> <li>○ Final exam</li> </ul>
10:30 – 11:00	Break
11:00 – 12:00	Requirements for ESPRiT training <ul style="list-style-type: none"> <li>• Training material               <ul style="list-style-type: none"> <li>○ Course curriculum</li> <li>○ Textbook material</li> <li>○ Presentation</li> <li>○ Pool of questions and answers</li> <li>○ Trainers notes</li> <li>○ Additional material</li> </ul> </li> <li>• Lecturing               <ul style="list-style-type: none"> <li>○ The structure of the week                   <ul style="list-style-type: none"> <li>▪ Mandatory</li> <li>▪ Variable</li> <li>▪ Optional</li> </ul> </li> <li>○ Time pace</li> <li>○ The structure of each lesson                   <ul style="list-style-type: none"> <li>▪ Overview of the topics to be covered</li> <li>▪ Topics</li> <li>▪ Conclusions for the topics</li> <li>▪ Review and summary of all topics</li> </ul> </li> </ul> </li> <li>• Final exam               <ul style="list-style-type: none"> <li>○ Exam preparation</li> <li>○ Exam evaluation</li> </ul> </li> <li>• External control of lecturing organized by R-Tech</li> </ul>
12:00 – 12:30	Break
12:30 -13:00	Trainer skills
13:00 – 14:45	Final exam for trainers - explanation and simulation <ul style="list-style-type: none"> <li>• Part I – Test specific for individual ESPRiT courses (all)</li> <li>• Part II –Oral, individual exam, Lecturing simulation</li> </ul> Oral exam Case studies <ul style="list-style-type: none"> <li>• Tasks and working groups definition (5 min)</li> <li>• Tasks elaboration (15 min, group work)</li> <li>• Presentation of solved tasks by working groups (each group 15 min)</li> <li>• Discussion:               <ul style="list-style-type: none"> <li>○ 3 best features</li> <li>○ 3 worst features</li> </ul> </li> </ul>
14:45 -15:00	Review and discussion

Note: **Second day of the course is reserved for final exam. Exact date will be defined between trainees and trainer. First available day for the exam is September 1, 2009, Faculty of Technical Science Novi Sad.**